

## **RULES AND REGULATIONS**

- 1. Strict silence should be observed in the campus.
- 2. Students should remain inside the classrooms during class hours.
- 3. Students should wear only decent dress. They should wear only saree or churidhar with dupatta.
- 4. The students should wear the uniform dress on the day chosen and announced by the management.
- 5. Students should not bring cell phone to the college.
- 6. The students should not indulge in ragging of any type. If any incident of ragging comes to the notice of the authority, the management would be compelled to take punitive action against the erring student as it deems fit.
- 7. The students should pay the college fees and other fees on or before the last date fixed by the principal, without fail. Otherwise, the name of the student will be removed from the nominal roll, resulting in loss of attendance.
- 8. A Student leaving the institution, for any reason, during a semester, should pay the entire fees.
- 9. Students should submit leave letter, signed by their parents, in advance, before availing leave. Otherwise, strict disciplinary action will be taken leading to the removal of the student from college.
- 10. Office bearers of the college union and other allied associations are nominated by the management, based on academic merit and other allied factors.
- 11. The students are required to secure 75% of attendance in theory and practicals individually to appear for the University exmination.
- 12. Students should meet the Head of the Department or the Principal to solve their grievances if any.
- 13. Parent / Guardian should obtain prior permission from the Principal to meet the students during college hours.
- 14. Tests will be conducted periodically. Students should write all the tests without fail. Otherwise strict action will be taken against the students who fail to attend the tests.
- 15. Progress cards will be sent to the parents. It should be signed by parent only and returned in time.
- 16. All the students must wear their ID cards while in Campus.