

IQAC
2023-2024

Page No. _____
Date _____

IQAC MEETING

2023-2024

2023-2024

IQAC Meeting

Meeting Number: 01

Date: 13/07/2023

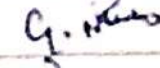
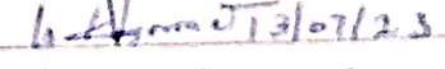
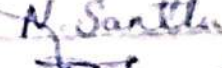
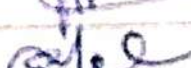
Venue: Room No: 23

Time: 1:00 pm

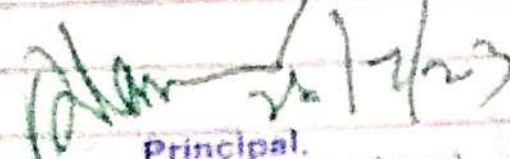
points Discussed:-

- * IQAC coordinator and all the criterion Heads discussed about the pbn Admission for the Academic year 2023-2024.
- * IQAC coordinator instructs the Criterion Heads to conduct the Inter college competition.
- * All the Department should allocate one staff for NDLT.
- * All the Staff members should submit EContent, Youtube videos, coursefile and various cell club Activities video to the IQAC on or before 16/08/2023.
- * All the Department should conduct value Added program on Every week Friday. The value Added program for the Academic year 2023-2024 starts from 21/07/2023 Onwards.

(*) IQAC Coordinator instructs all the criterion heads should submit the data within 31 Aug 2023. And the filing works will finish within September 2023.

Sno	Name of the person	Signature
1	Dr. N. Elamathi (CS)	
2	Dr. M. Savikala (Comm)	
3	Mrs G. Nithya (Comm)	
4	Mrs R. Navamani (CS)	
5	Mrs A. Vijayarathi (CS)	
6	Mrs G. Kannagi (Eng)	
7	Dr. T. K. Aniradha (Tam)	
8	Dr. R. Savithri (Tam)	
9	Dr. N. Santhi (Chem)	
10	Mrs N. Thangamani (Chem)	
11	Mrs. B. Lena (Math)	
12	Dr. S. Jeyanthi (Math)	
13	Dr. B. Lakshmi (Phy)	
14	Mr. S. Manivannan	

Principal Signature


Principal,
Trinity College for Women (Arts & Science),
Narainkhal - 537 002.

Criteria - Head Meeting photos



IQAC Meeting

Criteria I

Meeting Number: 02

Date: 07/08/2023

Venue: Room No: 23

Time: 11 Am

Points Discussed:

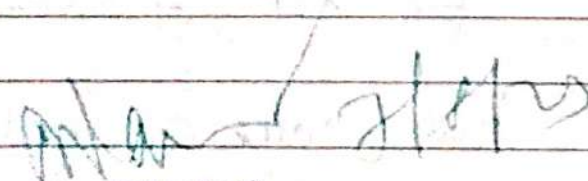
- * IQAC coordinator discussed with Criterion I Head, about the Effective curriculum delivery.
- * For Effective curriculum Delivery all the staffs should submit
 - workload
 - Timetable
 - Internal Markly
 - Question Bankfor the Academic Year 2023-2024
- * Our college calendar should be scanned and submit the scanned copy to the IQAC Coordinator
- * Question paper setting and CBCS [choice Based credit system] should be Submitted to the IQAC Cell.
- * IQAC coordinator and Criterion I Head, discussed about the Value Added program [VAP] and Submit

The ~~and~~ Feedback Report to the IQAC Cell.

* All the above discussed data should be submitted to the IQAC Coordinator within 15 Sep - 2023.

Sno	Name of the person	Signature
1	Dr. N. Elamathi	M. H.
2	M. Malathi	M. Mal
3	Dr. K. Visayakumari	K. Subi
<u>Criterion 1 Heads</u>		
1.	Dr. M. Sasikala [Commerce]	M. S. L.
2.	Mrs. G. Nithya [Commerce]	G. Nithya

Principal Signature:



Principal,

Trinity College for Women (Arts & Science),
Namakkal - 637 002.

criteria-1



IQAC Meeting Criteria 2

Meeting Number : 03

Date : 08/08/2023

Venue : Room No: 23

Time : 2:30 pm

Points Discussed :

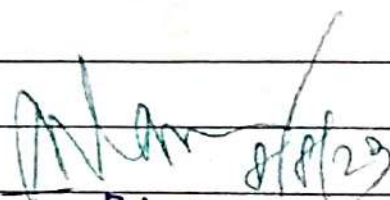
- * IQAC coordinator discussed with Criterion 2 Heads about the Admission status and Reserved seat.
- * The Staff members should submit the Advanced Learner and Slow Learners list to the IQAC coordinator.
- * For Slow Learner, the Remedial class will be taken and also should submit the same.
- * IQAC coordinator discussed Criterion 2 Heads about the Effective Teaching Learning process.
- * IQAC coordinator discussed with Criterion 2 Heads about the submission of Full Time teachers with PhD list.
- * Each and Every Department should submit the Program outcome and Course outcome to the IQAC cell.

* Student Satisfaction Survey (SSS) should be maintained for each Academic Year and should submit the relevant data to the IQAC cell.

* All the above discussed data should be submitted to the IQAC coordinator within 15 Sep 2023.

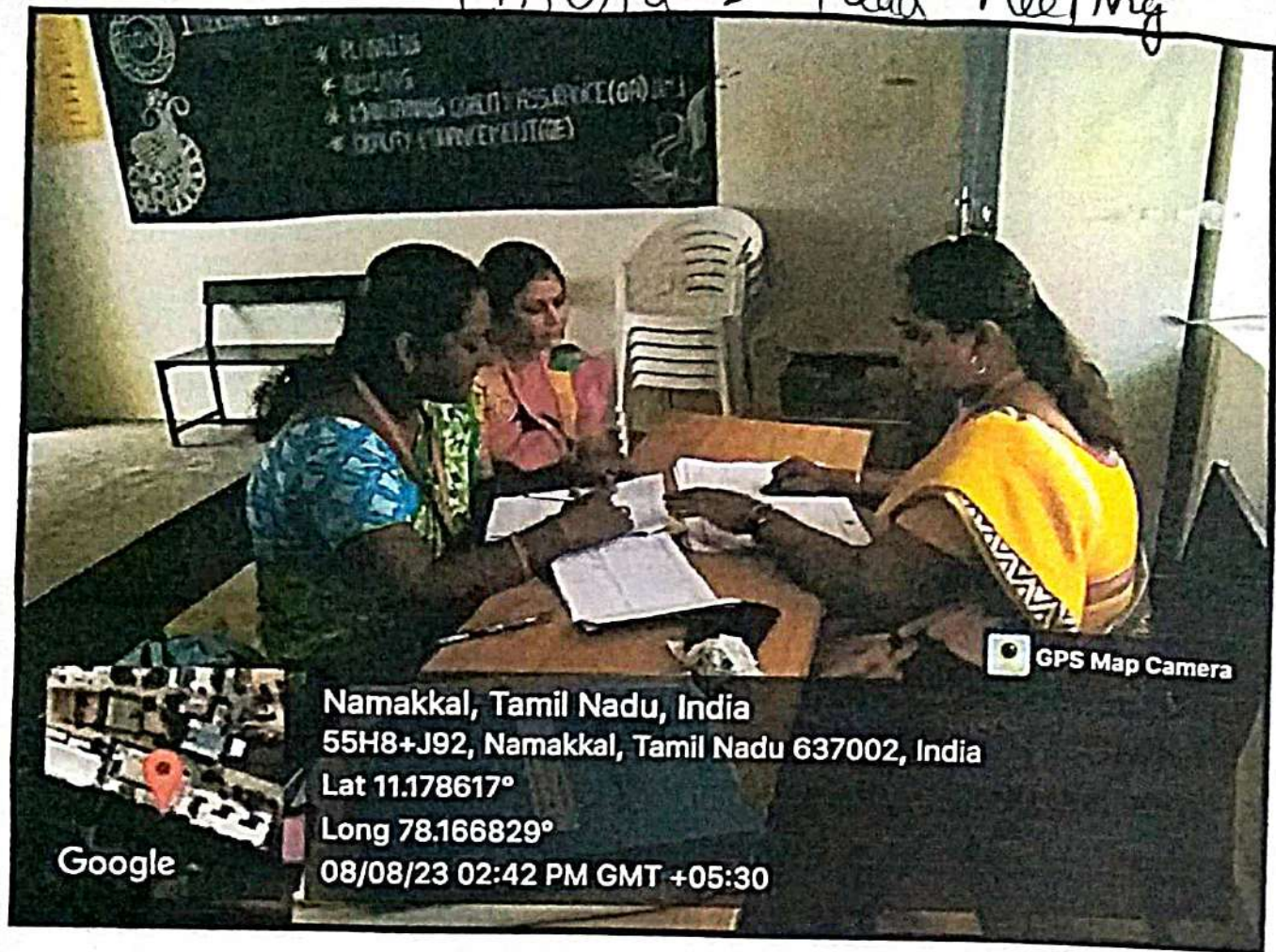
Sno	Name of the person	Signature
1	Dr. N. Elamathi	Muthu
2	M. Malathi	M. Mal
3	Dr. K. Vijayakumari	P. Sub
Criterion 2 Heads		
1	Mrs R. Navamani (CS)	P. Navamani
2	Mrs A. Vijayarathi (CS)	A. Vijayarathi

Principal Signature:

 8/8/23

Principal,
Trinity College for Women (Arts & Science),
Namakkal - 637 002.

Aristera 2 Head Meeting



IQAC Meeting

Criteria 3)

Meeting NO: 04

Date: 09/08/2023

Venue: Room No: 23

Time: 11:00 Am

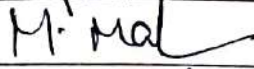
Points Discussed:

- * IQAC coordinator discussed with criterion 3 head about the Grants Received from Government and Non Government Research project.
- * The Report of Number of Research Guides in each department should be Submit to the IQAC cell.
- * Innovation Ecosystem should be maintained properly.
- * IQAC Coordinator discussed with criterion 3 head about the Number of workshop and seminar conducted in each department.
- * The Research paper submitted in Journal should be given as a Report to the IQAC coordinator.
- * Number of books published should be submitted to the IQAC cell.

* IQAC Coordinator instructs the Criterion 3 Head to Submit the Various Extension Activities and Awards to the IQAC cell.

* IQAC coordinator Submit the Number of MOU's Conducted in our College.

* All the above discussed data should be submitted to the IQAC Coordinator on or before 15 Sep 2022

Sno	Name of the person	Signature
1	Dr. N. Elamathi	
2	M. Malathi	
3	Dr. K. Vijayakumar	
<u>Criterion 3 Heads:</u>		
1	Mrs G. Kannagi (English)	
2	Mrs L. Deepika (English)	

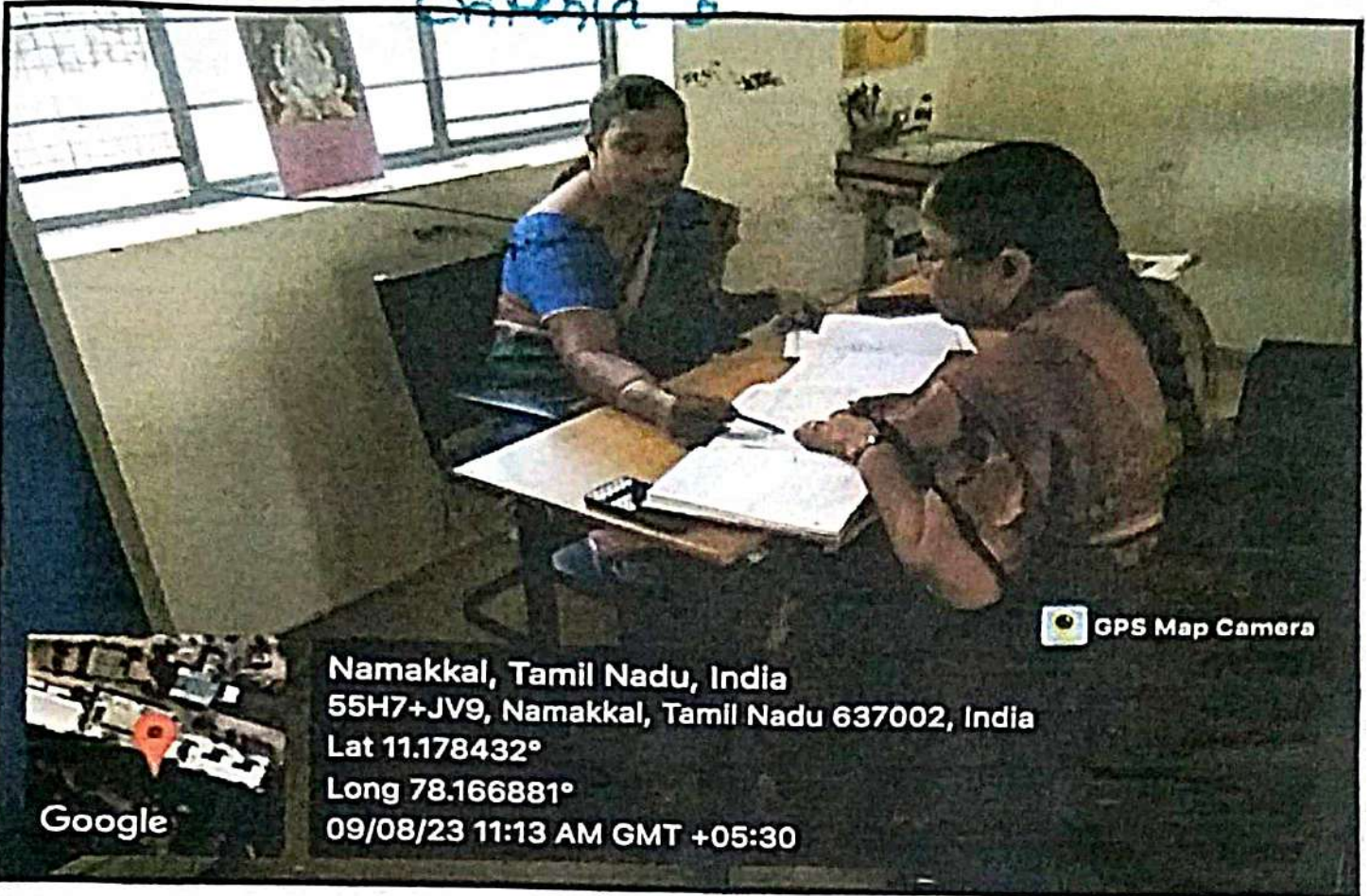
Principal Signature:

 9/9/22
Principal,
Trinity College for Women (Arts & Science),
Namakkal - 637 002.

Criteria 3 Head Meeting

Pinko

Criteria 3



IQAC Meeting Minutes

Meeting Number: 05

Date: 10/08/2023

Venue: Room No: 23

Time: 12:15 pm

Points Discussed:

- * IQAC Coordinator discussed with Criterion Head about the physical Infrastructure for

- Teaching / Learning
- Class Room
- Laboratories
- Computer Equipments
- Cultural Activities

all the above discussed topics should be submitted to the IQAC Coordinator.

- * Each and Every department Head should submit their concern department classroom with ICT details to the Criterion Head.

- * The Library Information should be submitted to the IQAC Coordinator.

- * That is regarding LMS (Integrated Library management system) all the

Library details should be submitted to the IQAC coordinator.

* All the Resources should be maintained properly and the Report should be submit to the IQAC coordinator

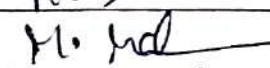
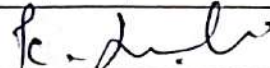
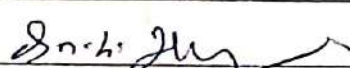
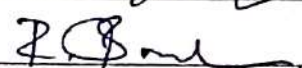
* IQAC coordinator instructs the Criterion 4 Head should submit the details about

- IT Infrastructure

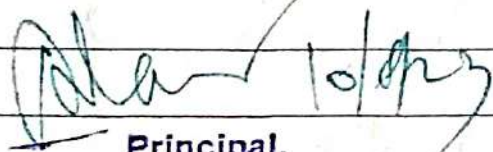
- wifi speed

- student computer Ratio

- Internet Bandwidth

Sno	Name of the person	Signature
1	Dr. N. Elamathi	
2	M. Malathi	
3	Dr. K. Visayakumar	
Criterion 4 Head		
1.	Dr. T. K. Anuradha (Tam)	
2.	Dr. R. Savithri (Tam)	

Principal Signature:



Principal,
Trinity College for Women (Arts & Science),
Namakkal - 637 002.

Criteria 4 Head Meeting

Pinko
Date / /



GPS Map Camera

Namakkal, Tamil Nadu, India
55H8+J92, Namakkal, Tamil Nadu 637002, India
Lat 11.178428°
Long 78.166764°
10/08/23 12:23 PM GMT +05:30

Google



GPS Map Camera

Namakkal, Tamil Nadu, India
55H8+J92, Namakkal, Tamil Nadu 637002, India
Lat 11.178428°
Long 78.166764°
10/08/23 12:22 PM GMT +05:30

Google

IQAC Meeting [Criteria 5]

Meeting Number: 06

Date: 11/08/2023

Venue: Room No: 23

Time: 2:30 pm

Points Discussed:-

+ IQAC Coordinator discussed with Criterion 5 Head about the student scholarship/ Freeship provided by the Government.

+ All the scholarship data should be taken from Government Eportal and take printout and submit the copy to the IQAC coordinator.

+ All the Head should enhance their Students Skill Enhancement Initiative.

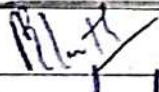
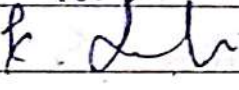
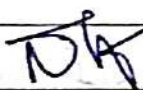
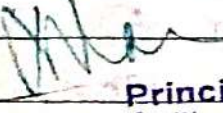
+ IQAC Coordinator discussed with Criterion 5 Head about the Career Counselling offered by the Institution.

+ Number of Students progressing in Higher Education should submit the Criterion 5 Head to the IQAC Coordinator.

* IQAC coordinator discussed with Criterion 5 Heads to submit the screenshot and pdf for the following activities:
 - Minutes of Meeting
 - Action Taken Report
 - Suggestion Box
 - Grievances in online form

* IQAC coordinator instructed the Criterion 5 Heads to submit the Number of Students who got Awards and medals for outstanding performance in Sports and Culture.

* Alumni Associated Contribution data should be submitted to the IQAC coordinator

Sno	Name of the person	Signature
1	Dr. N. Elamathi	
2	Dr. K. Vijayakumari	
	Criterion 5 Heads:	
1.	Mrs N. Thungamani (Chem)	
2.	Dr. N. Santhi (Chem)	
	Principal Signature:	 Principal, Trinity College for Women (Arts & Science), Namakkal - 637 002.

IQAC Meeting Criteria 6

Meeting Number: 07

Date: 12/08/2023

Venue: Room No: 23

Time: 11:15 Am

Points Discussed:

* IQAC Coordinator discussed with Criterion 6 Heads about the Institution Vision and Mission and Infrastructure planning strategies.

* Criterion 6 Heads should submit the policies for Administration setup, Appointment & Service Rules.

* IQAC Coordinator should submit the Effective welfare measure for Teaching and Non Teaching.

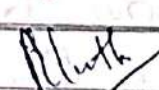
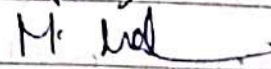
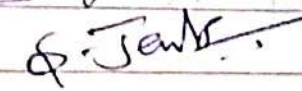
* IQAC Heads should submit the Financial support to attend the Conference details, workshop details, Faculty Development program and Symposium details to the IQAC Coordinator.

* IQAC Coordinator should insist the Criterion 6 Heads about the Equality Assurance strategies and

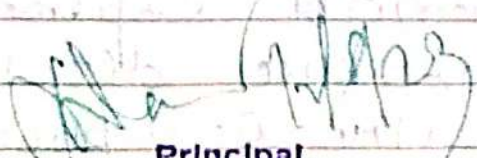
polices to the IQAC cell

* IQAC Coordinator instructs the criterion 6 heads about the IQAC Meeting & minutes details and Action taken report to the IQAC cell.

* All the above discussed data should be submitted to the IQAC Coordinator on or before September 15:

Slno	Name of the Person	Signature
1	Dr. N. Elamathi	
2	M. Malathi	
3	Dr. K. Vijayakumari	
<u>Criterion 6 Heads:</u>		
1	Mr. B. Lena (Maths)	
2	Dr. S. Jeyarathi (Maths)	

Principal Signature:


Principal,
Trinity College for Women (Arts & Science),
Namakkal - 637 002.

Criteria 6 Head Meeting

Pinku



TDAC Meeting [Criteria 7]

Meeting Number: 08

Date: 12/08/2023

Venue: Room No. 23

Time: 12:15 pm

Points Discussed:

* TDAC coordinator discussed with criterion 7 ready about the promotion of Gender Equity and Submit the report to the TDAC cell.

* Sources of Energy and Energy Conservation measures should be properly maintained.

* TDAC coordinator discussed with Criterion 7 ready to Submit the following details

Degradable / Non Degradable waste management

Green Campus Water Initiatives

* TDAC coordinator discussed with criterion 7 ready to submit the details about the Green Audit / Energy Audit / Environment Audit.

4. IQAC coordinator discussed with
 criterion 7 head, about the work
 provided I.D. as an observation and
 Submit the Report to the IQAC Cell.

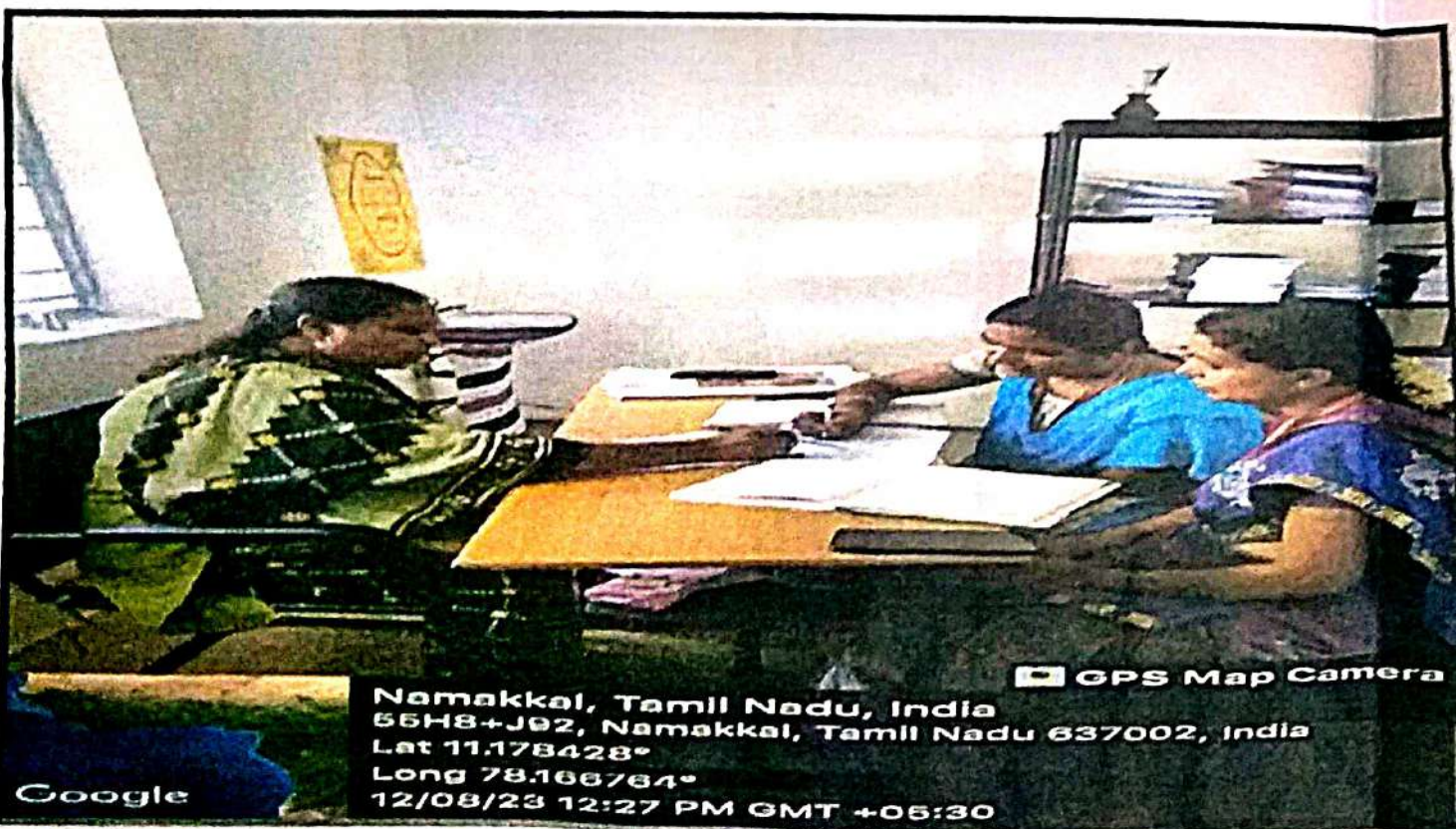
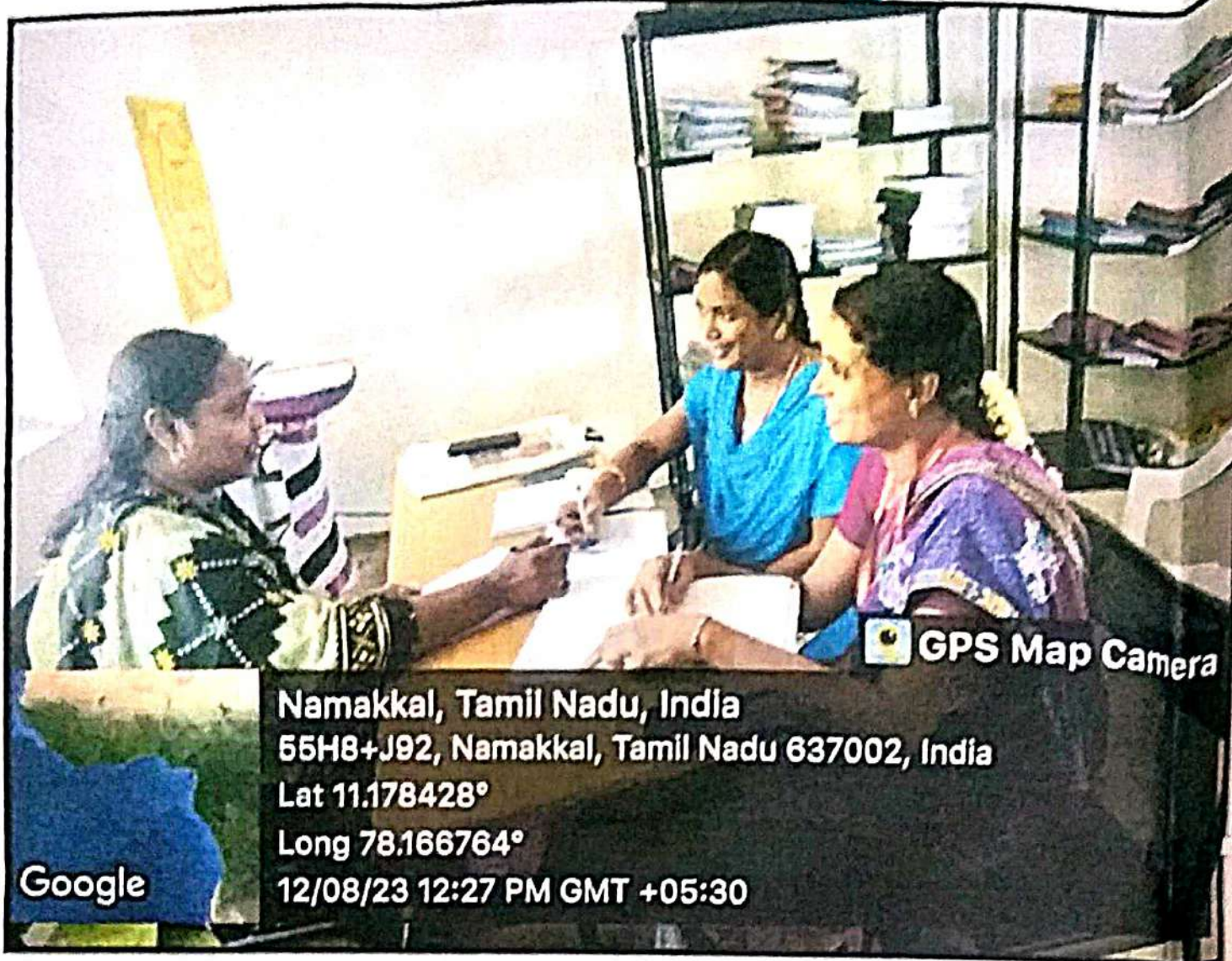
Sno	Name of the person	Signature
1	Dr. N. Elamathi	M. H.
2	M. Malathi	M. H.
3	Dr. K. Vijayakumari	K. S. S.
<u>criterion 7 Head</u>		
1	Dr. B. Lakshmi (phy)	B. L.
2	Mrs. B. Kavitha (phy)	B. L.

Principal Signature:

[Handwritten Signature]

Principal,
 Jyoti College for Women (Arts & Science),
 Perambalur - 637 022

Criteria 7 Head Meeting



IQAC Meeting [Criteria 1]

Page No. _____
Date _____

Meeting Number: 09

Date: 10/01/2024

Venue: Room No: 23

Time: 1:30 pm

Points Discussed:-

- + IQAC coordinator discussed with Criterion 1 Heads and Criterion 1 Members:
- * The Meeting Discussion is about the AQAR (Annual Quality Assurance Report) of 2022-2023.
- + IQAC coordinator discussed with Criterion 1 Heads about the Effective Curriculum Delivery.
- + For Effective Curriculum Delivery all the staffs should submit
 - Workload
 - Time Table
 - Internal Marks
 - Question Bankfor the Academic Year 2022-2023.
- * IQAC coordinator and Criterion 1 Heads discussed about the Value Added program (VAP) and submit

The Feedback Report to the
IQAC Cell.

* All the above discussed data should
be submitted to the IQAC
Coordinator within 20/02/2024

Sno	Name of the person	Signature
-----	--------------------	-----------

1.	Dr. N. Elamathi	
----	-----------------	--

2.	M. Malathi	
----	------------	--

3.	Dr. K. Vijayakumari	
----	---------------------	--

Malathi 10/1/24

M. Mal
K. Viji

Criterion 1 Ready

1.	Dr. M. Sasilkela (Commerce)	
----	-----------------------------	--

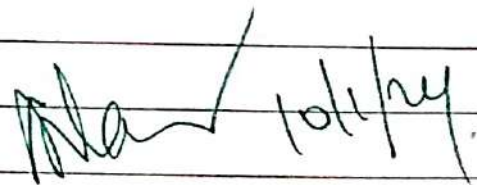
2.	Mrs. G. Nithya (Commerce)	
----	---------------------------	--

M. S. i 10/1/24

G. Nithya

31/8/2024 - last date for 2023-2024
A202 data

Principal Signature:

 10/1/24

Principal,
Trinity College for Women (Arts & Science),
Namakkal - 637 002.

Criteria 1 Meeting



IQAC Meeting (Criteria 2)

Meeting Number: 10

Date: 18/01/2024

Venue: Room No: 23 Time: 2:00 pm

Points Discussed:

- * IQAC coordinator discussed with Criterion 2 Head and Criterion 2 Members.
- * The Meeting Discussion is about the AQAR (Annual Quality Assurance Report) of 2022-2023.
- * IQAC coordinator discussed with Criterion 2 Head about the Admission status and Reserved Seat.
- * For slow learners, the Remedial class will be taken and submit the data to the IQAC Coordinator.
- * IQAC coordinator discussed with Criterion 2 Head about the Submission of Full Time Teachers with ph.D List.

* Student Satisfaction Survey (SSS) should be maintained for Each Academic Year.

* All the above discussed data should be Submitted to the TAAC Coordinator within 15/03/2024.

Sno	Name of the person	Signature
-----	--------------------	-----------

1	Dr. N. Elamathi	N. Elamathi
---	-----------------	-------------

2	M. Malathi	M. Malathi
---	------------	------------

3	Dr. K. Vijayakumari	K. Vijayakumari
---	---------------------	-----------------

Criterion 2 Head

1	Mrs R. Navamani [CS]	R. Navamani
---	----------------------	-------------

2	Mrs A. Vijayasarithi [CS]	A. Vijayasarithi
---	---------------------------	------------------

Principal Signature:

Principal,
Trinity College for Women (Arts & Science),
Namakkal - 637 002.

IQAC Meeting [Criteria 3]

Meeting Number: 11

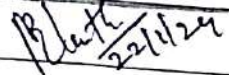
Date: 22/01/2024

Venue: Room no: 23 Time: 1:30 pm

Points Discussed:-

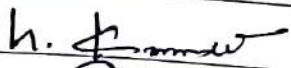
- + IQAC Coordinator Discussed with Criterion 3 Heads and Criterion 3 members.
- + The Meeting Discussion is about the AQAR (Annual Quality Assurance Report) of 2022-2023.
- + IQAC coordinator discussed with Criterion 3 Heads about the grants received from government and non government research project.
- + The Report of Number of Research guides in each department should be submit to the IQAC Cell.
- + The Research paper Submitted to Journal should be given as a Report to the IQAC coordinator.

* All the above discussed data should be submitted to the IQAC Coordinator on or before 29/02/2024

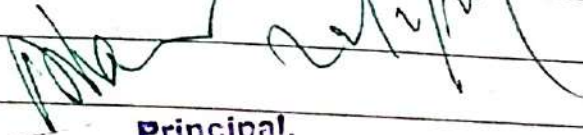
Sno	Name of the person	Signature
1	Dr. N. Elamathi	
2	H. Malathi	
3	Dr. K. Vijayakumari	

Criterion 3 Heads

1. Mrs G. Kannagi (English)
2. Mrs L. Deepika (English)




Principal signature:


Principal,
Trinity College for Women (Arts & Science),
Namakkal - 637 002.

IQAC Meeting Criteria 4

Meeting Number: 12

Date: 30/01/2024

Venue: Room no 23

Time: 2:00 pm

Point Discussed:-

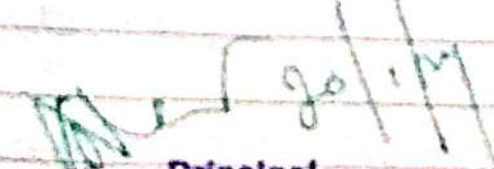
- + IQAC Coordinator Discussed with Criterion 4 Heads and Criterion 4 Members.
- + The Meeting Discussion is about the AQAR (Annual Quality Assurance Report) of 2022-2023.
- + IQAC coordinator discussed with Criterion 4 Heads about the physical Infrastructure for
 - Teaching / Learning
 - Class Room
 - Laboratories
 - Computer Equipments
 - Cultural Activities

all the above discussed topics should be submitted to the IQAC Coordinator.

- + The Library Information should be submitted to the IQAC coordinator
- + That is Regarding ILM Integrated Library Management System all the library details should be submitted to the IQAC coordinator.
- + All the above discussed data should be submitted to the IQAC coordinator on or before 29/2/2024

Sno	Name of the person	Signature
1	Dr. N. Elamathi	Alathi 29/1/24
2	M. Malathi	M. Mal 29/1/24
3	Dr. K. Vijayakumari	K. V. 29/1/24
<u>Criterion 4 Heads:</u>		
1	Dr. T. K. Anuradha [Tamil]	S. Anuradha 29/1/24
2	Dr. R. Sanithri [Tamil]	R. Sanithri 29/1/24

Principal Signature:


 Principal,
 Trinity College for Women (Autonomous),
 Namakkal - 637 011

IQAC Meeting [Criteria 5]

Meeting Number: 13

Date: 13/02/2024

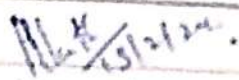
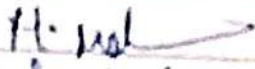
Venue: Room No: 23

Time: 2:00 pm

Points Discussed:

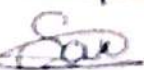
- * IQAC Coordinator Discussed with Criterion 5 Heads and Criterion 5 Members
- * The Meeting Discussion is about the AQAR (Annual Quality Assurance Report) of 2022-2023.
- * IQAC coordinator discussed with Criterion 5 Heads about the Student Scholarship/Freeship provided by the Government.
- * IQAC coordinator discussed with Criterion 5 Heads about the Career Counselling offered by the Institution.
- * Alumni Association Contribution data should be submitted to the IQAC coordinator.

+ All the above disseminated data should be submitted to the IQAC coordinator on or before 11/03/2024.

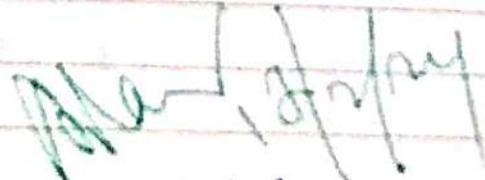
Sno	Name of the person	Signature
1	Dr. N. Elamathi	
2	M. Malathi	
3	Dr. K. Vijayakumari	

Criterion 5 Ready:

1. Mrs. N. Thangamani (chem)
2. Dr. N. Santhi (chem)

Principal Signature.



Principal,
Trinity College for Women (Arts & Science),
Nattikkottai - 607 002.

Criteria 5 Meeting



IQAC Meeting [Criteria 6]

Meeting Number: 11

Date: 15/02/2024

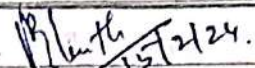
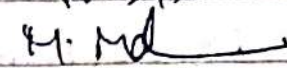
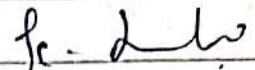
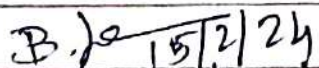
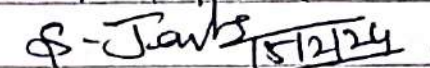
Venue: Room No: 23

Time: 1:30 pm

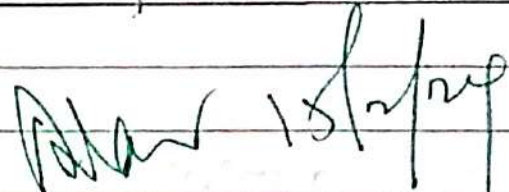
Points Discussed:

- + IQAC coordinator discussed with Criterion 6 Heads and Criterion 6 Members.
- + The Meeting discussion is about the AQAR [Annual Quality Assurance Report] of 2022-2023.
- + Criterion 6 Heads should submit the policies for Administration Setup, Appointment and Service Rules to the IQAC coordinator.
- + IQAC coordinator should submit the effective welfare measure for Teaching and Non Teaching.
- + IQAC coordinator should insist the Criterion 6 Heads about the Equality Assurance Strategies and policies to the IQAC cell.

* All the above discussed data should be submitted to the IQAC Coordinator on or before 1/3/2024

S.No	Name of the person	Signature
1.	Dr. N. Elamathi	
2.	M. Malathi	
3.	Dr. K. Vijayakumari	
<u>Criterion 6 Head:-</u>		
1.	Dr. B. Lena (Maths)	
2.	Dr. S. Jeyanthi (Maths)	

Principal Signature:

 15/2/24

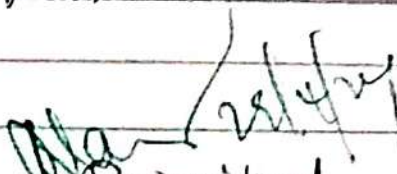
Principal,
Trinity College for Women (Arts & Science)
Namakkal - 637 001

Trinity college for women
Nampakkal
Action Taken Report
2023-2024

Sno	Plan of Action	Action Taken
1	Value Added Program	Principal Ensure all the staff members must focus on the Value Added Program
2	NAAC work data Submission	IQAC Coordinator insists the concern criteria Heads to allot the NAAC work and collect the data for the year 2023-2024
3	Econtent, Course File, Youtube videos	All the HOD's to take necessary action for Econtent, Course File and Youtube videos
4	Preparation of Calendar, workload, Time table, Internal Marks	IQAC Coordinator to take necessary action

Sno	Plan of Action	Action Taken
5	Remedial class.	For slow Learner the Remedial class will be taken and the Test conducted.
6.	Student Satisfaction Survey (SSS)	Student Satisfaction Survey for the year 2023-24 is conducted and the data is submitted to the IQAC coordinator
7	Mou	IQAC coordinator to take necessary action.
8	Details of Various Scholarship	Principal insists the Scholarship Incharge to take necessary action.


IQAC coordinator


Principal

Principal,
Trinity College for Women (Arts & Science),
Nambakkal - 637 002.